

**Kavikulaguru Kalidas Sanskrit University, Ramtek**

**DIRECTION NO 05 OF 2021**

**Direction prescribing norms for granting recognition to the Institute / Society /  
College / Non profit company (section 8) as the Recognised Institution for  
conducting Skill Education & Professional Education courses (RISPE).**

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WHEREAS, Kavikulaguru Kalidas Sanskrit University Act has come into force with effect from 1997,

AND

WHEREAS the Act has provision as per Chapter 9 section 61 for granting recognition to an institute/ Society / College / Non profit company (section 8) as the Recognised Institution for conducting Skill Education & professional Education courses (RISPE).

AND

WHEREAS, it is expedient to provide an Ordinance for the purpose of providing norms for granting recognition to an institute/ Society / College / Non profit company (section 8) as the Recognized Institution (RISPE).

AND

WHEREAS, there is no Ordinance in existence and framing of an Ordinance for the above purpose is a time-consuming process.

AND

Now therefore, I, Shrinivasa Varakhedi, Vice-Chancellor, Kavikulaguru Kalidas Sanskrit University, Ramtek in exercise of the powers vested in me under Section 14(8) of the Maharashtra Act, XXXIII of 1997, do hereby issue the following Direction:

- 1) The **Direction** may be called, "**Direction to provide Norms prescribed for granting recognition to an institute/ Society / College / Non profit**

company (section 8) as the **Recognised Institution for conducting Skill Education & professional Education courses (RI) ”.**

2. This **direction** shall come into force with effect from date of its approval by the Management Council.

3. This shall apply to all Institutes seeking recognition and those already recognized by the University.

**4. Definitions: -**

1) In this Direction, unless the context otherwise requires:

i) “Institution” as per Chapter I Section 2(15) means an academic institution of higher learning, not being a college, associated with and admitted to the privileges of the University;

ii) “Recognized Institution” as per Chapter I Section 2(24) means an institution of higher learning, research or specialized studies, other than an affiliated college, and recognized to be so by the university.

iii) ‘Centre’ means Recognized Institute where it will start the Program

iv) ‘course’ means one of the units which comprises a program of study;

v) ‘programme’/ ‘programme of study’ means a higher education programme pursued for a degree specified by the commission under section 22(3) of the UGC Act, involving various specialized streams giving choice of various career options to students and also covering Sanskrit/Yoga/Indic Knowledge, that is uniquely designed by the University in any discipline to create knowledge, skills and expertise in any field.

vi) ‘Student’ means a person admitted to and pursuing a specified programme of study.

**5. Recognized Institution (RI) Purpose & Regulations:**

1) Given the crucial role of education and training many institutions are engaged in the pursuit of education, research and extension activities. These institutions have also facilitated the interfacing of such education and training with career development, community

development, industry and commerce.

- 2) The purpose of these processes is to formalize the alliances and co-operation / co- ordination with these institutions and to further the cause of higher education;
- 3) **The main objectives are:**
  - (a) To facilitate the institutions to strengthen their academic pursuits,
  - (b) To improve the core competencies of those who pursue these programmes' as they are professional courses,
  - (c) To bring in the inputs from various sectors like Industries / NGOs / Public agencies / independent organizations / professional bodies to the University,
  - (d) To prepare professionals and human resources in the emerging areas not traditionally pursued in the University,
  - (e) To achieve academic collaboration and integration which helps in ensuring quality and maintaining standards;
- 4) The University shall accept the applications / proposals for RI who wish to offer programmes in skill based specialized studies
- 5) The proposal of a registered Association / Trust / Company (under section 8) shall be accepted to start an Institute / Society / College whose objective is declared by the Institution.
- 6) The institution shall admit candidates belonging to SC/ST as per the reservation policy of the University.
- 7) The Institution shall offer the courses through its centers with the permission of the University only in the territorial jurisdiction of Kavikulaguru Kalidas Sanskrit University.
- 8) The Recognized Institution shall have functional autonomy in carrying out its routine activities within the frame work laid done by the University.
- 9) The University will provide recognition to registered Association / Trust / Company (under section 8) an exclusive right for conducting the courses approved by the University.

10) Under this direction the programme will be exclusively conducted under that Society/Section 8 company etc.

6) **Procedure for recognition of new Institutions and -**

a) The management of a private skills education provider seeking recognition from the University to various degree, diploma, advance diploma and certificate course desirous of **entering an agreement with** the University for Recognition must apply to the Registrar in the prescribed format.

b) Institute / Society / College shall apply to the *Kulasachiva* of the University, with full information regarding the following matters, namely:

- i. The constitution and personnel of the management;
- ii. The academic programs for which recognition is sought;
- iii. Undisputed ownership and possession of land or details of the rented / leased land / building as specified by the University;
- iv. Administrative, academic, other infrastructure and sufficient accommodation to meet the immediate academic and other space requirements as specified by the University;
- v. Adequate civic facilities like water, electricity, ventilation, toilets, sewerage etc.;
- vi. A library with sufficient books on each subject, reference books. Besides two journals per subject along with facility for students belonging to SC/ST and such other sections as may be specified by the UGC from time to time;
- vii. The staff (teaching and non-teaching) temporary / permanent, visiting and honorary, with their qualifications and other relevant details;
- viii. The provisions made for capital expenditure on buildings, equipment and for the continued maintenance and efficient working of the institution;
- ix. A duly constituted managing body.

- c) Kulasachiva will forward the applications to Niyojana Vikasa Mandala for recognition process. Before considering such an application, the *Niyojana Vikasa Mandala* may call for any further information which it thinks necessary.
- d) After receiving the new proposals- All the documents required for Recognized Institution (RI) will be scrutinized by the committee( all the rules stipulated in direction no 11 of 2019 direction prescribing norms for granting recognition to the college as RISS will be applicable for Scrutiny and LEC ) constituted by the Hon'ble Vice chancellor.
- Any compliance required then, shall be furnished by the Institute/Society/ College in the stipulated time.
- e) Inspection: -
- i. The Vice-chancellor shall appoint a Local Enquiry Committee (LEC) of 1 to 3 persons to conduct inspection of the Institute / Society / College and its Centre's to ascertain the compliance of quality norms specified by the University(all the rules stipulated for RISS will be applicable) .
- The expenditure for LEC including Lodging and Boarding of the committee members will be borne by the Institute / Society / College / *Pathashala*.
- ii. University may reappoint /resend the LEC as and when required.
  - iii. For LEC, the teaching /non-teaching staff (not below the rank of Group 'B' officer) of the University or any college affiliated or Institution under RI to the University or any retired professor / Educationist / Scholar from the list of experts prepared by the University for this purpose, in that particular region may be appointed by the University.
- f) After considering the report of LEC and making such further inquiry, as it may think necessary, the *Niyojana Vikasa Mandala* shall submit

the proposal to the *Vidvat-Parishad* to grant or reject it in part or in whole.

- g) The *Vidvat-Parishad*, after considering the proposal submitted by the said *Mandala*, may either grant or reject it. The decision of the *Vidvat-Parishad* in the matter shall be final and binding.

7) **For renewing the proposal -**

- a) The University will evaluate the past performance of the Institute / Society / College and may send LEC as per the norms for inspection of affiliated colleges.
- b) The sanction for entering or renewing the RI to conduct the course(s) opted by them can be granted only if the Institute / Society / College fulfils all the requirements of the University.
- c) The required fee for RI should be paid by the Institute / Society / College.
- d) However, the recognition for RI shall be given only for the programs approved by the University. All the course syllabus which the RI intends to run need to be submitted to the university and need to be approved by the authorities of the University.

8) **Terms and conditions for recognition for RI: -**

(i) The Institute/Society/College will have to pay the Recognition fees as decided by the University from time to time as per the Fee Notification.

(ii) Fees structure will be decided by the University. The Institute/Society/College will have to pay the fees on per student basis to the University as per the **applicable Fees Notification**.

- a) **Period of Recognition:** - Once the recognition is accorded and it will continue till such recognition shall be withdrawn in case the institution does not abide by the terms of the University as may be informed from

time to time. However, RI Centers should take permission from the University to start the new batch every year.

- b) **Curriculum:** The Institution shall take necessary steps to update the course at regular intervals and ensure the quality of the course so as to maintain the requirement of the industry.
- c) **Infrastructure:** - The complete infrastructure and other facilities for the conduct of course(s) provided by the Institute / Society / College shall be as per the norms set by the University at all the centres of the Recognized Institution. The Recognized Institution once approved can open their multiple centres of the recognized institution within the jurisdiction of University only with the permission of University. The Recognized Institution can apply to the University for opening their centres. Each centre needs to be approved by the University for the Institution before starting the programmes..
- d) **Advertisement and Media Publicity:** -The Media Publicity if any shall be the responsibility of the Institute / Society / College / *Pathashala* after the recognition letter from the University.
- e) **Appointment of Teaching and Non-Teaching Staff:** - It will be solely the responsibility of Institute / Society / College to appoint the necessary qualified teaching and non-teaching staff and pay them the salaries as decided mutually by the employees and the authorities of the Institute / Society / College . The University will have no role and participation or responsibility for the financial and administrative relation between the employee and the authorities of Institute / Society / College .
- f) **Admission:** -
  - i) The admission of the students should be done by the Institute / Society / College strictly as per the eligibility criteria stipulated by the University. The admission will remain provisional till the list along with necessary documents sent by the Institute / Society /

College giving details of educational qualifications of admitted candidates is approved by the University.

- ii) The entire process of admission will be online.
- iii) The Institute / Society / College shall follow the Academic Calendar of the University available on the University website.
  
- g) **Working days:** -Minimum days of effective teaching in the academic year (as per the UGC rules) will be obligatory for Institute / Society / College as per the particular syllabus of the course decided by the University.
- h) **Conduct of Examination, Declaration of Result and Award of Degree:** - The Institute / Society / College shall conduct the examinations as per directions of the University.
- iv) Examinations will be conducted at the institute or exam centers as decided by the University.
- v) The recognised institution private education provider shall conduct examination / assessment, declare results and recommend to the University for Award of certificate, diploma, advanced diploma and degree for all the programmes.
- vi) Setting of Question Papers will be done by the expert panel of academicians approved/appointed by the University as per recommendation made by the Institute. The evaluation of answer sheets will be done by the University; the institute will recommend evaluators at remuneration fixed by the University. The medium of instruction will be as decided by the university from time to time.
- vii) The Institute / Society / College shall make its staff available for all examination related work whenever required by the University.
- viii) The moderation of question papers will be done by the University.
- ix) Issue of Mark Sheets, Degree Certificates and Gazette record, declaration of result and issuance of Degree Certificate will be the



responsibility of the University. However, the University may take help from the Institute wherever required.

- x) In case, the students demand re-totaling or revaluation, it shall be done as per the University rules, by completing the formalities.
  - xi) The University shall appoint the Officer-in-charge for examination for every examination session.
  - xii) Subject to the fulfillment of all the terms and conditions stipulated in RI and signed by the institute the University will declare the result and finally award the Degree and the Certificate / Diploma/ Advanced Diploma and Post Graduate Diploma can be awarded jointly by the Recognized Institute and University Jointly.
- i) **Revision/Termination of recognition:** - The recognition has been accorded and will continue till such recognition shall be withdrawn in case the institution does not abide by the terms of the University as may be informed from time to time. However, the Institute / Society / College / *Pathashala* would be bound to conduct the classes for the courses of the students already enrolled and the University will be bound to conduct examinations and declare the results of the students admitted through RI.
  - j) **Litigation:** - Any litigation regarding the course of the University conducted by the Institute/Society/College will be taken care of by the society, including the financial implications. For litigation purposes, Nagpur, Maharashtra alone shall be the Jurisdiction. University shall not be responsible and liable for any action.

In case of litigation initiated by any student or employee of Institute/ Society/College if the University is made party (Respondent) the expenses of the University also will be borne by the Institute / Society / College .

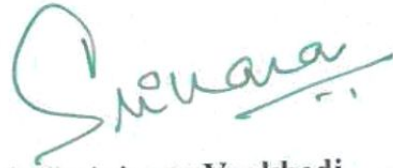
The Institutions recognized under the RI category may appeal to the Vice Chancellor for any sort of issues. In case of any discrimination or contradiction, while implementation, the Vice Chancellor is

empowered to resolve them at his discretion. The decision taken by the Vice Chancellor shall be final.

- k) **MISCELLANEOUS:** Such other conditions that may be necessary and communicated by the University from time to time.

Place: Ramtek

Date: 28/10/2021



**Prof. Shrinivasa Varkhedi**

Vice-Chancellor

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